 **NDSC Funding Request Form**

**Date:**

**Name of Organization:**

**Requester’s Name & Title:**

**Address:**

**City:**

**State:**

**Zip Code:**

**Email Address:**

**Phone Number:**

**Project Title:**

**Amount Being Requested: $**

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***For NDSC to complete:***

***Received on: \_\_/\_\_/\_\_\_\_ Funding request for FY\_\_\_\_***

1. **Please describe the project for which funding is being requested, including your goals and objectives.**
2. **What is the start and end date of this project?**
3. **What is your fiscal year?**
4. **Outline how your project objectives will be measured and how will you measure success.**
5. **List how you will promote your project or event and how you will communicate end results.**
6. **Describe how North Dakota soybean farmers will benefit from this project.**
7. **What is the total cost of your project and what dollar amount are you requesting from the North Dakota Soybean Council?**
8. **List the other sources of funding for the project and their dollar amounts:**
9. **How will NDSC be recognized?**
10. **Does your organization conduct any lobbying or legislative activities? YES or NO**

**Requirements for Funding:**

* Projects must have a direct benefit to ND soybean producers.
* Only completed NDSC Funding Request Forms will be considered. The form can be accessed online at: [www.ndsoybean.org](http://www.ndsoybean.org)
* Submit completed funding requests by email to Molly Fern, NDSC Director of Finance at [mfern@ndsoybean.org](mailto:mfern@ndsoybean.org)
* If approved for funding, you will be required to give written and/or verbal reports to NDSC at times specified in finalized project contracts.
* Contact the NDSC office for deadline dates for submitting NDSC Funding Request Forms: 701-566-9300.

**Funding Requests will NOT be accepted for the Following Activities:**

* Legislative or lobbying efforts.
* Political campaigns.
* Programs or activities that personally benefit employees or directors of the NDSC.
* Programs or activities that directly benefit a specific individual or private business.
* Humanitarian efforts.
* General fund support or sponsorships.
* Programs that do not have a direct benefit to ND soybean producers or the ND soybean industry.
* Funding to Foundations or for endowments.
* Brick and mortar projects.

*Updated Oct 2018*

**For additional questions contact the ND Soybean Council**

[**www.ndsoybean.org**](http://www.ndsoybean.org)

**701-866-9300**